



THE BURLINGTON OLD TIMERS SOCCER CLUB
Established 1985

BOTSC EXECUTIVE MEETING

Lower Meeting Room, Mainway Arena

7:30 PM

Thursday, June 7th, 2018

MINUTES

Present	Barrett, Rosati, Dunford, Allen, Casciani, DePape, Malcolm, Whittle, Boyd, Goel, McGrath, McLaughlin, Tinker, Turliuk
Regrets	Clanachan, Dawkins, Kinnear, Mason, Miller, Nelson, Prata, Wilson
Absent	
Guests	John Harwood – Rowly Bowl

MINUTES / ACTION REGISTER

Action Register

- Past actions were reviewed and updated.
- See the Action Register following the Minutes for the current status of all outstanding items.

Arising from the Action Register

That the original \$1,250 budget approved for the purchase of defibrillators can be used for member AED training expenses in addition to purchase costs if funds remain.

(Moved Casciani, seconded McLaughlin – Carried)

Minutes

Approve the minutes of the May 10th Executive Meeting.

(Moved Tinker, seconded Goel – Carried)

REPORTS

PRESIDENT – Peter Barrett

No report



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TREASURER'S REPORT – Frank Rosati

- Bank balance \$49,335.08
 - Outstanding cheques - \$15,184.00
 - Defibrillator purchase
 - Uniforms
 - Field permits
 - Clancy's Pub Day
- May cash flow highlights
 - Income
 - Additional memberships - \$720
 - Sponsorships - \$6,300
 - Expense
 - Field permits – \$7,610
- 2018 Forecast
 - \$244 operating deficit

Approve the Financial Reports as presented.

(Moved McLaughlin, seconded Casciani – Carried)

First Pub Daze – Clancy's

- Clancy's misunderstood the arrangement for Pub Daze.
 - Collected 104 beer tickets
 - We reimburse @ \$5 each
 - Served individual hamburger plates and charged the Club \$10 each
- Total bill - \$1,950
- Our usual budget = a maximum of \$750, but limited to the number of beer served @ \$5/ea.
 - Should have been \$520
- Phil Prata paid the bill

That the Sponsorship Chairman, Social Convenor and Treasurer approach Clancy's to request a refund.

(Moved McLaughlin, seconded McGrath – Carried)

On behalf of the Executive, the Treasurer will send an email to all Executive members reminding them not to agree to purchases or settle bills on behalf of the Club without prior Executive approval.



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REGISTRAR'S REPORT – Marino Casciani

- 6 O55 players and 1 O45 players no longer able to play have been replaced.
- Waiting Lists (include registered spares + wait list)
 - Over 45 Division
 - 18 players
 - Over 55 Division
 - 1 player

Approve the Registrar's Report.

(Moved Tinker, seconded Goel – Carried)

SPARE BOARD – Tony Allen

- There has not been enough demand from O45 teams to provide games for all on the Spare Board
- Some O45 spares have been assigned to O55 games (where age permitted and convenors agreed)

MATCH SECRETARY – Phil Prata

Update via email

Field Lining

- Millcroft sprinkler head has been fixed by the City.

EQUIPMENT – Tony Dawkins

Update via email

- All gear has now been distributed.

REFEREES - Tony Dawkins

Update via email

- A replacement referee has been added to the rotation to cover the 1 resignation.
- 2 recent games did not have referees present.

Peter Whittle will bring the Referee attendance matter to Tony's attention.



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DISCIPLINE - Scott Mason

No report

TOURNAMENT – Phil Prata

No report

SPONSORSHIP REPORT – Peter Whittle

- Barque payment outstanding.
 - They have been invoiced.
- All other Sponsors are paid in full.

COMMUNICATION – Marino Casciani

- The website is being re-engineered to be mobile-responsive to allow members to easily access the site from their smartphones. The upgrade is approximately 85% complete.

SOCIAL CONVENOR - Tony Dawkins

update via email

Golf Tournament

- Tentatively scheduled for Millcroft – Tuesday, August 14th
 - Note change of location.
 - Tee off at 12:30
 - Cost \$93.10
 - Includes golf, cart and BBQ lunch (sausage/burger, beer)
- Slye Foxe will host a pre-event breakfast (optional – a la carte)
 - Also hosting a post-tournament dinner (Prime Rib @ \$28.25 plus HST)
 - The pub is also providing 4 prizes for the tournament.

Approve the Golf Tournament details, subject to final pricing. (Suggested \$95 for golf, \$30 for dinner).
(Moved McLaughlin, seconded Whittle – Carried)



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NEW BUSINESS

Rowly Bowl – Sunday, August 5th

- After more than two decades, Rowly has decided to retire from organizing the event
- John Harwood has agreed to step in as a volunteer coordinator.
- Same format as past years – 4 team mini-tournament with friends and family invited to play
- Iroquois, followed by lunch and presentations at a sponsor pub
- \$25 per player
- Proceeds to the Burlington Food Bank

Rowly Bowl arrangements to complete

- Fields – already permitted
- Post tournament pub – John to contact Tony Dawkins re. Squire
- St. John's Ambulance – John to contact Alistair to arrange St. John's
- Kits, ball, flags – John to contact Phil
- Referees – John will approach volunteer refs who have done the event in the past

Storage - Murray DePape

There was discussion about the need for permanent storage for Club equipment.

Rent a storage locker, subject to approval of costs.

(Moved DePape, seconded Whittle – Carried)

Aspirin Keychains

- A local charity has mounted an initiative to produce and distribute keychains with an attached capsule containing aspirin. The idea is that anyone at risk of a cardiac event could always be assured of having aspirin available in the event of symptoms.
 - A current member has been in touch with the charity and has indicated that he will purchase and donate sufficient keychains to the Club for each member to have one.

Adjournment.

(Moved Tinker, seconded Goel –Carried)



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Please note – different venue, different day for the July meeting!

NEXT EXECUTIVE MEETING

Tuesday, July 2nd, 2018
7:00 – 8:30 PM

Slye Foxe



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ACTION REGISTER			
2017 Executive Meetings			
Who	Will do what	By when	Notes
Murray DePape Dave Clanachan Peter Whittle	Explore interest from current sponsors and suppliers in supporting discounts attached to a BOTSC membership card	March 2nd April 6th May 4th June 1st July 6th August 3rd Sept. 7th October 5th January 4th February 1st March 1st April 5th May 8th June 7th July 2nd	Expense of \$500 authorized to produce the cards. Black Bull, Squire and Barque have agreed to provide discounts when card is presented.
Bob Turliuk, Frank Rosati	Purchase and deliver the two defibrillators to be purchased.	August 3rd Sept. 7th Nov. 19th January 4th February 1st March 1st April 5th May 8th June 7th July 2nd	Bob Turliuk has donated two used machines. Replacement batteries have been received. Bob will manage a schedule – machines to be picked up and returned to his office each week.
Murray DePape, Tony Dawkins, Phil Prata Peter Whittle	Pursue the issue of BYSC withdrawing some times in favour of BYSC-sponsored adult programs.	Sept. 7th Nov. 19th January 4th February 1st March 1st April 5th May 8th July 2nd	Peter Whittle has lobbied two of the Burlington mayoral candidates. BYSC have received grants for infrastructure improvements and are likely to be financially secure event without rentals to other groups.
2017 ANNUAL GENERAL MEETING			
Brian McLaughlin, Tony Dawkins,	Develop a mitigation strategy to deal with age exceptions between divisions.	February 1st March 1st April 5th	No update



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Tony Allen, Sandeep Goel		May 8th June 7th August 2 nd	
Executive	Review the 12 outstanding Constitutional proposals referred from the AGM in order to make recommendations to the 2018 AGM.	October 4th	Present the proposals to a summer meeting after the season opening activities are complete. Discussion occurred about reviewing Article 13.f to determine if changes to ByLaws sponsored by the Executive should require approval at the AGM. (Incorporate a recommendation with the other 12 proposals for discussion.) March 8 th proposals from the Discipline Committee for changes to Article 9 and to the Player Code of Conduct should also be considered at the same time.
Kendall Dunford	Incorporate the changes approved at the AGM into the current ByLaws and Articles of the Constitution.	March 1st May 8th July 2 nd	
2018 Executive Actions – Prior Meetings			
Peter Barrett Murray DePape	Peter will ask Murray to co-chair a cost/benefit analysis on team sponsorship.	COMPLETE	
Kendall Dunford	Review the definition of Articles vs ByLaws. Review Article 13 for clarification about membership ratification of Executive changes to ByLaws.	February 1st March 1st July 2 nd	Include with discussion of other Constitutional changes during the summer. (See above)
Murray DePape Phil Prata Alistair Kinnear Tony Dawkins	Prepare a proposal to offer an Indoor League for the 2018/19 winter season. Registration no later than September 1 st .	May 8th June 7th July 2 nd	Combined BSL/BOTSC Over 45 League. Location to be finalized. Update monthly.
Murray DePape Dave Clanachan Kendall Dunford Tony Dawkins	Investigate opportunities to improve the structure and working methods of the Club Executive. Present	October 4 th	Updates monthly



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	recommendations to the Executive in time to be considered for the 2018 Annual General Meeting.		
Bob Turliuk Peter Barrett	Coordinate CPR/defibrillator training session(s) for Members in time for the outdoor season.	April 5th May 8th June 7th July 2 nd	Peter will assist Bob. (Can be funded from surplus from the defibrillator purchase budget.)
Frank Rosati Kendall Dunford Tony Dawkins	Update the Club signing authorities to reflect the change in Referee Coordinator.	COMPLETE	Referee Coordinator to submit list of assignments/amounts each month for monthly payment by cheque.
Peter Whittle Murray DePape	Complete invoicing and collection for all sponsors.	April 5th May 8th June 7th July 2 nd	Barque outstanding
Tony Dawkins	Finalize dates and bookings for the Golf Tournament	May 8th June 7 th July 2 nd	Millcroft – August 14th
Tony Dawkins	Book Barque for the Awards Night banquet October 20 th	September 2 nd	
Peter Barrett	Organize the Interdivisional Sunday for July 29 th .	July 2 nd	Now reflected on the schedule.
Scott Mason Tony Dawkins	Work out a standard format for Referees reports	June 7th July 2 nd	
Convenors	Invite Sponsors to join the team for TAEam Photos	September 30 th	Advise photographer(s). Particularly for the Cup final.
Marino Casciani	Arrange replacement players for 3 O55 resignations	COMPLETE	
June 7th Meeting			
Marino Casciani	Add a section to the registration form to capture whether members have CPR/AED training (with current credentials).	January 2019	
Convenors	Publicize the Rowly Bowl – August 5 th .	August 5 th	
John Harwood	Complete Rowly Bowl arrangements.	August 5 th	Phil – kit, balls, flags? Alistair – St. John's? Tony – Squires?
Frank Rosati	Send an email to all Executive members reminding them not to agree to purchases or settle	COMPLETE	



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	accounts for the Club without prior Executive approval.		
Peter Whittle	Bring recent games without referees to Referee Coordinator's attention.	June 15 th	
Murray DePape	Investigate options and prices for storage for Club equipment.	July 2 nd	