



THE BURLINGTON OLD TIMERS SOCCER CLUB
Established 1985

BOTSC EXECUTIVE MEETING

Lower Meeting Room, Mainway Arena

7:30 PM

Thursday, March 8th, 2018

MINUTES

Present	Barrett, Dunford, DePape, Malcolm, Mason, Kinnear, McLaughlin, Tinker, Turliuk,
Regrets	Allen, Boyd, Casciani, Clanachan, Dawkins, Goel, McGrath, Miller, Prata, Nelson, Whittle, Wilson
Absent	
Guests	Frank Mascitelli (for Dave Clanachan), Wally Rozenberg (for Randy Nelson)

MINUTES / ACTION REGISTER

Note: A full quorum was not present. Motions presented will require ratification at the April meeting to take effect.

ADMINISTRATIVE

Action Register

- Past actions were reviewed and updated.
- See the Action Register following the Minutes for the current status of all outstanding items.

Minutes

Approve the minutes of the February 1st meeting.

(Moved DePape, seconded Kinnear – Carried)

REPORTS

PRESIDENT – Peter Barrett

No report



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TREASURER'S REPORT – Frank Rosati

Circulated prior to the meeting

- Bank balance at Feb. 28th \$56,659.92
 - Outstanding from 2017 budget
 - Ken Bradwell Tournament: \$2,780 (holding proceeds in our account prior to remit to Charities)
 - Also outstanding – 2017 field lining final invoice, defibrillator purchase
- \$42,510 collected from 2018 registrations as at February 28th (current total \$43,080)
- Murray DePape provided 2018 cash flow forecast worksheet and worksheets with 5-year comparisons for Income and Cash Flow.

• **Approve the Financial Reports as presented.**

(Moved DePape, seconded Tinker – Carried)

SPONSORSHIP REPORT – Peter Whittle

Presented by Murray DePape

- Squire agreed to reduce their sponsorship to 3 teams to allow Barque to sponsor 3
 - Squires – 3 teams
 - Barque - 3 teams
 - Slye Fox – 2 teams
 - Black Bull – 2 teams
 - Clancy's – 2 teams
- All but Squire and Barque have been invoiced.
 - Murray and Peter will follow-up to complete the invoicing and collection of sponsor fees.

REGISTRAR'S REPORT – Marino Casciani

Circulated prior to the meeting

As of March 1st:

- Over 45 Division
 - 103 members registered (3 yet to pay)
- Over 55 Division
 - 108 registered (3 yet to pay)
- Masters
 - 47 registered and paid
- Spare Board
 - 12 registered and paid
 - \$43,240 collect, \$1,260 outstanding



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SPARE BOARD – Tony Allen No report

MATCH SECRETARY – Phil Prata Circulated prior to the meeting

Schedule and Field Assignments

- Schedule is complete, copy provided
 - Season starts Sunday, April 29th
- 45s and 55s will be scheduled together
- Equal 9 o'clock and 11:15 games, and equal appearances at each grass field for all teams
- 5 game round-robin playoffs as in past
- Additional fields booked in September (Maple, Orchard, Sherwood) because Iroquois and Millcroft may not be available per the City.

Approve the Match Secretary's report as circulated.

(Moved DePape, seconded Mason – Carried)

EQUIPMENT – Tony Dawkins Presented by Peter Barrett

- Uniforms are ordered

REFEREES - Tony Dawkins Presented by Peter Barrett

- Referee team is in place.

Accept the Equipment and Referee Coordinator Reports

(Moved Kinnear, seconded Tinker – Carried)

TOURNAMENT – Phil Prata – no report

COMMUNICATION – Marino Casciani – no report

- The Members' Forum is currently off-line.
 - Taken down due to some undisciplined and argumentative commentary.
 - Discussion about how best to provide the benefits of a shared Forum while preserving the intention and honouring the values of the Club.
 - Peter Barrett, Murray DePape and Marino Casciani will work to bring back a recommendation on maximizing the value of the Forum.
- Facebook page remains active



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MITIGATION COMMITTEE REPORT – Brian McLaughlin – no update

SOCIAL CONVENOR - Tony Dawkins Circulated prior to the meeting

Games Night / Uniform Night is booked for Thursday, April 12th at the Boston Manor.

Accept the report of the Social Convenor.
(Moved McLaughlin, seconded Kinnear – Carried)

DISCIPLINE COMMITTEE – Scott Mason

Member complaint

- The member complaint recently withdrawn prior to the last meeting was re-submitted.
- The Discipline Committee reviewed the complaint, prepared a full report and submitted a recommendation for consideration by the Executive.

Recommendation of the Discipline Committee

“... there is no evidence to indicate that *the member subject to the complaint* was not abiding by the Aims and Objectives of the Club and the complaint be dismissed.”

That the Executive accept the recommendation of the Discipline Committee.
(Moved DePape, seconded Kinnear – Carried)

The President will communicate to the plaintiff to close the complaint.

NEW BUSINESS

Schedule Booklet – Murray DePape

- There is continuing demand to have a printed schedule booklet for members.
- Murray will organize to have ready for the Uniform Night April 12th.



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Referees / Convenors Breakfast

- Suggested that there would be value in organizing a meet-and-greet event to allow Convenors and Referees to meet and mingle prior to the start of the season. A breakfast was suggested.

Approve holding a pre-season Convenors/Referees breakfast funded by the Club.

(Moved DePape, seconded Tinker – Carried)

Adjournment.

(Moved Turluk, seconded Malcolm –Carried)

NEXT EXECUTIVE MEETING

Thursday, April 5th, 2018
7:00 – 8:30 PM

Mainway Arena
Lower Meeting Room



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ACTION REGISTER			
2017 Executive Meetings			
Who	Will do what	By when	Notes
Murray DePape Dave Clanachan Peter Whittle	Explore interest from current sponsors and suppliers in supporting discounts attached to a BOTSC membership card	March 2nd April 6th May 4th June 1st July 6th August 3rd Sept. 7th October 5th January 4th February 1st March 1st April 5 th	Absolute Soccer and the Squire are interested. Would take about a week to produce cards. Waiting for other sponsors.
Peter Barrett Phil Prata	Continue working with soccer fields user committee to finalize field lining arrangements for 2017.	January 4th February 1st March 1st April 5 th	In progress. Final invoice not received.
Bob Turliuk, Frank Rosati	Purchase and deliver the two defibrillators to be purchased.	August 3rd Sept. 7th Nov. 19th January 4th February 1st March 1st April 5 th	Bob Turliuk will donate two used machines. Club will need to purchase batteries. Approx. cost \$250
Murray DePape, Tony Dawkins, Phil Prata Peter Whittle	Pursue the issue of BYSC withdrawing dome times in favour of BYSC-sponsored adult programs.	Sept. 7th Nov. 19th January 4th February 1st March 1st April 5 th	Ongoing. Updates will be provided as developments occur.
2017 ANNUAL GENERAL MEETING			
Brian McLaughlin, Tony Dawkins, Tony Allen, Sandeep Goel	Develop a mitigation strategy to deal with age exceptions between divisions.	February 1st March 1st April 5 th	No update



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Executive	Review the 12 outstanding Constitutional proposals referred from the AGM in order to make recommendations to the 2018 AGM.	October 4th	Present the proposals to a summer meeting after the season opening activities are complete. Discussion occurred about reviewing Article 13.f to determine if changes to ByLaws sponsored by the Executive should require approval at the AGM. (Incorporate a recommendation with the other 12 proposals for discussion.) March 8 th proposals from the Discipline Committee for changes to Article 9 and to the Player Code of Conduct should also be considered at the same time.
Kendall Dunford	Incorporate the changes approved at the AGM into the current Bylaws and Articles of the Constitution.	March 1st May 1 st	
2018 Executive Actions – Prior Meetings			
Alistair Kinnear Bob Turliuk	Contact St. John's re arrangements for 2018 outdoor season.	March 1st April 5 th	Bob and Alistair will work with St. John's.
Peter Barrett Murray DePape	Peter will ask Murray to co-chair a cost/benefit analysis on team sponsorship.	February 1st March 1st April 5 th	Murray has agreed.
Kendall Dunford	Review the definition of Articles vs Bylaws. Review Article 13 for clarification about membership ratification of Executive changes to Bylaws.	February 1st March 1st July 5 th	Include with discussion of other Constitutional changes during the summer. (See above)
Phil Prata	Provide an update on the City's field maintenance initiative.	March 1st April 5 th	
February 1st Meeting			
Phil Prata	Verify costs and savings vis-à-vis moving the season start date.	COMPLETE	



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Murray DePape Phil Prata Alistair Kinneer	Prepare a proposal to offer an Indoor League for the 2018/19 winter season. Registration no later than September 1 st .	May 3 rd	Updates monthly
Murray DePape Dave Clanachan Kendall Dunford Tony Dawkins	Investigate opportunities to improve the structure and working methods of the Club Executive. Present recommendations to the Executive in time to be considered for the 2018 Annual General Meeting.	October 4 th	Updates monthly
Bob Turliuk	Coordinate CPR/defibrillator training session(s) for Members in time for the outdoor season.	April 5 th	
Frank Rosati Kendall Dunford Tony Dawkins	Update the Club signing authorities to reflect the change in Referee Coordinator.	March 1 st	
Tony Dawkins	Organize the Games Night/Uniform Pickup event. Tentative date April 19 th .	COMPLETE	Scheduled for April 12 th
March 8th Meeting			
Peter Whittle Murray DePape	Complete invoicing and collection for all sponsors.	April 5 th	
Peter Barrett Murray DePape Marino Casciani	Review the operation of the Members Forum and make recommendations regarding operational processes and terms of use to maintain the intent of the site and prevent abuse.	April 5 th	
Murray DePape	Complete production of the members' schedule booklets for distribution at Uniform Night.	April 12 th	
Peter Barrett	Communicate the Executive decision regarding the member complaint to the parties affected.	April 5 th	